

EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the pastor and the congregation, this is an opportunity for self-study and evaluation of current ministry and goals. This calls for honesty, effort, and open communication.

This Church Information Form (CIF) presents the local congregation’s history, challenges, and goals. It is our hope that this will help facilitate the search process by assisting both the church in focusing on future directions and applicants in gaining some sense of the nature and uniqueness of this congregation.

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org.

Guidance for church-based human resources questions such as background checks, personnel policy manuals, and more is available at the Office of the General Assembly by contacting Marti Ratcliff at marti.ratcliff@epc.org or 407-930-4263.

Contents

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

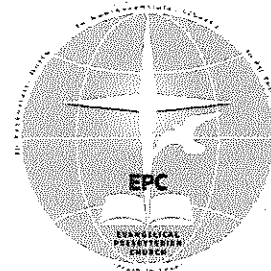
Part 3: Church Characteristics

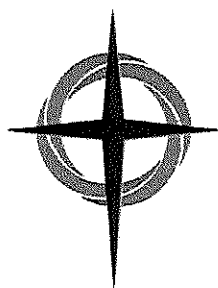
Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 1: Church Information

1. Church Name Christ Presbyterian

Address 8450 Whispering Pines Rd Daphne, Al 36526

Telephone (251) 621-9444 Fax ()

E-mail christchurchdaphne@gmail.com Website www.cpcdaphne.com

2. Presbytery Gulf South

Presbytery Ministerial Committee Liaison Carter Sanger

3. Search Committee Chairman John Myers

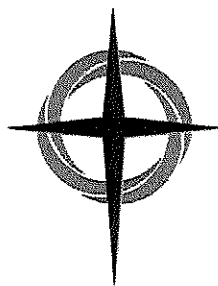
Address 1125 Hayward Lp Foley, Al 36535

E-mail alabamawildman322@gmail.com

Telephone (251) 232-4871

4. List all paid staff positions (use additional sheet if necessary)

<u>Tiffany Van - Office Administrator</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Jan Boyles - Pianist</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Chris Brown - Music Leader</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Telea Cobb - Nursery Caregiver</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time

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5. List all key volunteer positions

Session:Worship,Christian Education,Buildings and Grounds,Hospitality, & Missions
 Diaconate
 Safety Team
 Welcome Committee
 Kitchen Crew
 Teachers – Children, Youth, & Adult
 CPC Community Events- Fall Festival, Daddy Daughter Dance,Easter Egg Hunt
 Church Workdays
 VBS
 Nursery
 Technology Team
 Meal Care Teams
 Music & Praise Team
 New Building Committee
 Community Breakfast
 Operation Christmas Child Coordinator
 WCMC Walk for Life Coordinator

6. List all vacant positions

Position Available Pastor Date of Vacancy 7/13/2025

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

7. Membership (state approximate numbers and percentages)

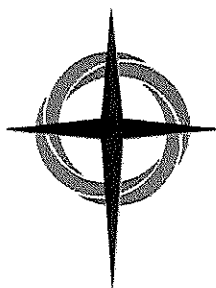
	Five years ago	Currently
A. Number of church members	<u>44</u>	<u>70</u>
B. Number of family units	<u>21</u>	<u>38</u>
C. Worship attendance	<u>48</u>	<u>68</u>

8. Community Growth ☒ Increasing ☐ Static ☐ Declining

9. Profile of church members

A. Age:

5 % 0-11 % 12-18 5 % 19-24 10 % 25-34
10 % 35-49 35 % 50-64 35 % 65+



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

B. Occupation:

25 % Business 20 % Professional 5 % Trades
 % Agriculture 10 % Stay-at-Home Parent 40 % Retired
 % Other (Please Specify) _____

C. Educational level of adults

 % some high school 30 % high school 60 % college 10 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 5 %
5 years or less 40 %
6-10 years 5 %
10 years or more 50 %

10. Racial/Ethnic composition of:

A. Congregation

 % African-American % Asian 100 % Caucasian % Hispanic
 % Other (Specify) _____

B. Community (within 5-mile radius of church)

20 % African-American % Asian 75 % Caucasian 5 % Hispanic
 % Other (Specify) _____

11. Community Setting (check as many as apply):

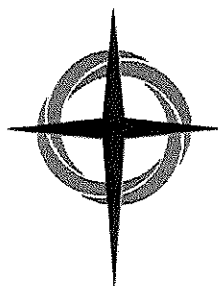
Location

☐ Rural ☐ Small Town ☒ Metropolitan ☐ Suburban ☐ Inner City

Function

☒ Industrial ☐ Agricultural ☒ Recreational ☐ Military ☐ College/University

Approximate population of community: 30,321



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

12. Worship

A. Worship Time	Average Worship Attendance	Worship Style
<u>10:30am</u>	<u>67</u>	<u>Blend</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

B. Frequency of communion celebration: 14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Worship Committee
Music Director
Choir / Musicians
Ushers
Worship Leader / Liturgist

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

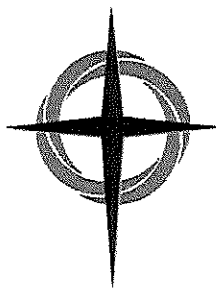
A blend that leans more traditional with some contemporary and praise music.

E. Type of music used in worship (e.g., traditional, contemporary, variety)

A blend of traditional and contemporary.

13. Ministry Programs

A. Average attendance in Church School (under 18 years):	<u>3</u>
B. Average attendance in Adult Education (Sunday):	<u>20</u>
C. Average involvement in Small Groups:	<u>20</u>

**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****14. Organizational Structure**

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

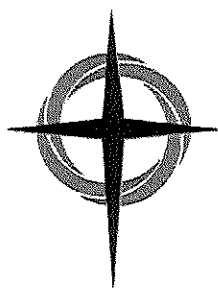
Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	See Book of Order	6	Monthly	2
Diaconate	See Book of Order	4	Quarterly	2
Worship Committee	Worship Planning	5	Monthly	3
Christian Education Committee	Education Program	4	Quarterly	3
Building & Grounds Committee	Property upkeep	5	Monthly	3
Hospitality Committee	Meals	7	Monthly	3
Missions Committee	Outreach	6	Quarterly	3
Treasurer	Church Finances	1	Quarterly	3
New Building Committee	AdHoc Committee to oversee the addition	5	Monthly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
4. A staff person takes primary initiative and responsibility.

Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 253,049 Last year's annual budget: \$ 238,256
(Attach a copy of current budget)
2. Percentage of income received toward budget: 39.00 %



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

3. Amount contributed for year (most recent complete reporting year)

- | | |
|--|----------|
| A. EPC Percentage of Income | \$ 2,500 |
| B. EPC World Outreach Global Workers | \$ 2,100 |
| C. EPC Special Projects | \$ 0 |
| D. Presbytery Per Member Asking/Percentage of Income | \$ 1,360 |
| E. Other Missions/Missionaries | \$ 8,819 |

4. Property owned by church

A. Describe buildings and property (other than manse), including condition.

Christ Presbyterian Church is located in the heart of Daphne on 17 acres of land. The building houses the Sanctuary / fellowship hall, 3 classrooms, kitchen, and restrooms.

There is a large, paved parking lot with gravel overflow parking.

There is a fenced shaded playground area with swings and playground equipment.

Currently the secretary's office and pastor's office are in a portable trailer.

- B. Are your buildings adequate for your present program? ☐ Yes ☒ No
If no, please explain:

Currently adding on an addition to the front of the existing church building. This will add office space for the back into the building as well as a 4th classroom. The office space will include an area for the secretary and a private office for the pastor.

- C. Is a building program or capital project projected? ☒ Yes ☐ No
If yes, describe what, when, and projected cost

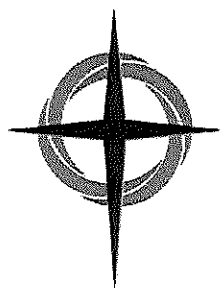
The building project is to be completed during the 4th quarter of 2025.
The cost of the building project is \$150K.

- D. Does the church own a manse? ☐ Yes ☒ No

Condition: ☐ Good ☐ Fair ☐ Poor # of Bedrooms

Pastor's Office/Study: ☒ In Church ☐ In Manse ☐ Not Provided

☐ Other _____



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

5. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ Depends on Experience

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Pastor \$ 9,086.31 or 9.00 %

Position: Office Administrator \$ 1,947.40 or 7.00 %

Position: Pianist \$ 717.50 or 7.00 %

Position: _____ \$ _____ or _____ %

C. Housing

- ☒ Housing Allowance
- ☐ Manse Only
- ☐ Either of the Above

D. Benefits and expenses

10% Retirement Plan (minimum 10% gross effective salary)

No Medical insurance (EPC medical coverage required for full-time TEs)

No Life insurance

7.5% Social Security

\$1,600 Travel/mileage

500 Book allowance

2 Weeks Study leave allowance (minimum 2 weeks)

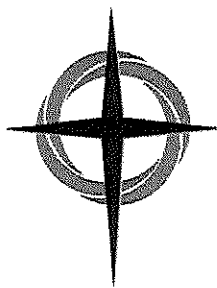
4 Weeks Annual vacation days (minimum 4 weeks)

0 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

0 Sabbatical frequency and length _____

N/A Other (Specify: _____)

- E. The church participates in the EPC's medical benefits plan ☐ Yes ☒ No
- F. The church participates in the EPC's retirement plan ☒ Yes ☐ No

**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****Part 3: Church Characteristics***Check the box that most closely describes the current characteristics of the congregation.*

Our congregation...

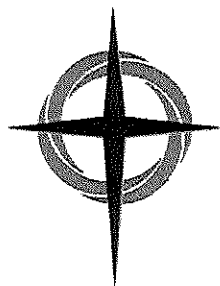
Agree

Disagree

- | | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
|--|---------------------------------------|---------------------------------------|----------------------------|----------------------------|
| 1. Is spiritually vibrant | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 2. Demonstrates love for the pastor and his/her family | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 3. Readily shares their gifts with the rest of the congregation | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 4. Places a high priority on sound biblical preaching | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 5. Effectively integrates newcomers | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 6. Is engaged in evangelism | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 7. Is often found living their faith in their communities | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 8. Has a spirit of unity | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 9. Cares about each other | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 10. Is supportive of the Session and pastoral leadership | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 11. Ministers well to members that are hurting | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 12. Uses members' gifts in worship | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 13. Contains people willing and able to lead the congregation | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 14. Is capable of change when and where appropriate | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 15. Is connected to and prayerful about what God is doing in the global church | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |

16. How are elders and deacons initially trained and equipped for ministry?

Training Classes led by the pastor on EPC Leadership Training Guide, EPC Book of Order, and other material.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

17. What is the Session's current practice regarding the ongoing discipleship of elders and deacons?

Each session meeting is started with Bible study and devotion time.

18. In what ways does your church participate in ecumenical activities?

- Prodissee Pantry Food Bank
- Family Promise of Baldwin County
- Operation Christmas Child
- Kairos Prison Ministry
- Women's Medical Care Center/ Walk for Life

19. Describe the strengths of your congregation.

Christ Presbyterian is an all in church, people are very willing to step up and volunteer when the occasion arises.

The people of this church are very willing to have open / real discussions during Bible study.

Compassionate people willing to help others in need.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

20. List specific problems with which your congregation struggles.

As many congregations do, CPC struggles with some growing pains as we look to expanding our space and adapting to new ways of doing things in a world that is constantly changing. We want to work through these struggles because we do want to grow and help our community connect to Jesus Christ. While we do not have a huge group of children and youth at this time, we would very much like to grow in that direction; that is one of the reasons we are embarking on this building project.

21. List major goals that the congregation has set for itself.

Build our children and youth program.

Connecting people to Christ

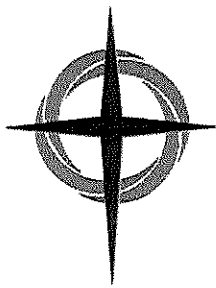
Our desire is to increase our visibility and impact in the community, demonstrating Christ's love through active service and outreach.

22. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ☒ No

23. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ☒ No



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CHURCH INFORMATION FORM

If you answered "Yes" to either 22 or 23, please explain.

N/A

24. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☒ Yes ☐ No

If yes, Date completed 6/2019

If yes, enter each statement or strategic plan (or attach copies if space below is limited).

Our Mission • Connecting People to Christ

Our Vision • To be a generous, Bible-based, Christian community.

- Grow together in faith, knowledge, and action.
- Follow Christ with humble servant hearts.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 4: Leadership Expectations

1. What are some key character strengths a person should bring to this position?

- Evident spiritual gift of teaching and a strong grasp of Scripture
- Good listener
- Relate everyday life to Bible stories
- Strong interpersonal, communication, and leadership skills
- Servant leader
- Emotional maturity
- Faith maturity
- Life marked by integrity, humility, and spiritual maturity

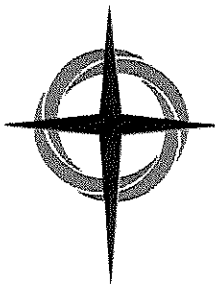
2. What are five key gifts/skills/abilities a person should bring to this position?

- Boldness in teaching and preaching the Gospel
- Biblical knowledge
- Good Office Administrator
- Good Oratory Skills
- Knowledge of EPC formalities

3. What are the primary pastoral duties for the position? (Attach a position description)

- Preach the Word from the Bible
- Minister to the Congregation
- A guide to those with the gift of teaching
- Aid in the equipping of the church leadership (Session & Diaconate)

(see attached position description form)



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

In 2013 Christ Presbyterian left its former denomination and joined the EPC.

CPC was chartered in 2003 and moved into the current building in the fall of 2004, by the end of 2009 the congregation had paid off the mortgage. When CPC joined the EPC it had to buy the property. In 2022 it had \$100k left on the mortgage and in 12 months with a capital campaign the mortgage was paid off.

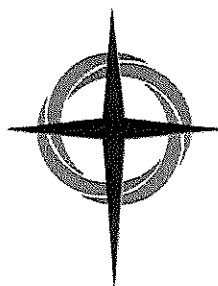
We are adding a new front extension to the church to create dedicated space that will support and strengthen our youth ministries, helping us better engage and disciple the next generation

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The step of faith to build the new extension onto the existing building.

In 2023 Christ Presbyterian celebrated its 20th anniversary.

This year, we welcomed a new addition to our staff with the hiring of a dedicated music director who is formally educated in music education.



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CHURCH INFORMATION FORM

Part 6: Other Information

1. List the last three individuals who held this position

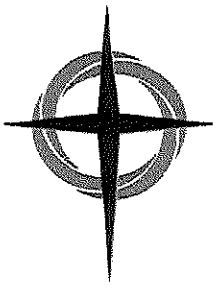
Name	Dates of Service	
John Foster	7/2020	to 7/2025
Tommy Robinson	7/2016	to 5/2019
Greg Kennedy	11/2001	to 11/2013

2. Describe any significant factors about the church not covered in previous questions.

Christ Presbyterian has a Children's Church program on Sunday morning with a typical attendance of 8 young children.

Christ Presbyterian's largest Christian Education time is Wednesday Night Connect. This is a time for recreation, supper, and Bible study. The attendance is typically around 8 young children, 2 to 7 youth, and 48 adults.

For 22 years, this church has stood as a testament to God's grace and provision. Through challenges and seasons of uncertainty, we have remained steadfast—not because the road was easy, but because God has been faithful. Every obstacle overcome is a reminder that His purpose for this church continues to unfold. As we look to the future, we give thanks for all He has done and trust Him for what lies ahead.



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Statement of Acknowledgment

The EPC believes that honesty and a commitment to open communication are critical to building the body of Christ. In that spirit, please confirm your agreement to the following statements by your signatures below.

1. We attest that the information contained in this Church Information Form is true and complete to the best of our knowledge.
2. We authorize applicants for the position(s) listed herein to make inquiries regarding all statements contained in this Church Information Form.
3. We authorize the Office of the Stated Clerk to circulate, distribute, and otherwise share this Church Information Form with potential candidates for the position(s) listed herein.
4. We acknowledge the Medical Plan and Retirement Plan services offered by the EPC's Benefit Resources, Inc., exist to serve EPC churches and their staff members. We also acknowledge the EPC's Book of Order requirement that EPC churches provide medical insurance to ordained staff members through BRI as mandated by the following Acts of the General Assembly:
 - 81-04 Terms of call for any minister of member churches shall provide for participation in the denominational hospitalization and disabilities programs. (*Minutes of the 1st General Assembly, 1-32*)
 - 81-06 The denominational group insurance plan providing health, disability, and life coverage shall be mandatory for all ministers within member churches. (*Minutes of the 1st General Assembly, 1-36*)
 - 88-08 Assembly amends participatory requirements for group health insurance plan by requiring participation of all ministers on the rolls of presbyteries with the exception of:
 1. Missionaries laboring in cooperative agreements with mission agencies;
 2. Ministers laboring in institutional agencies providing their own group insurance plan;
 3. Ministers afforded group insurance coverage as part of retirement benefits from a previous employer;
 4. Ministers without call, and ministers laboring less than 20 hours in a place of ministry. (*Minutes of the 8th General Assembly, 8-24*)

For information about EPC benefits through BRI, see www.epc.org/benefits, email benefits@epc.org, or call 407-930-4267.

Clerk of Session

John Chapman

Date

7-12-25

Search Committee Chair

John L. Meyer III

Date

7-12-25