A global movement of evangelistic presbyterians

Church Information Form

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of "matching" ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the pastor and the congregation, this is an opportunity for self-study and evaluation of current ministry and goals. This calls for honesty, effort, and open communication.

This Church Information Form (CIF) presents the local congregation's history, challenges, and goals. It is our hope that this will help facilitate the search process by assisting both the church in focusing on future directions and applicants in gaining some sense of the nature and uniqueness of this congregation.

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at *www.epc.org/mso*. For more information or to send your posting, email *info@epc.org*.

Guidance for church-based human resources questions such as background checks, personnel policy manuals, and more is available at the Office of the General Assembly by contacting Marti Ratcliff at *marti.ratcliff@epc.org* or 407-930-4263.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK 5850
T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: *info@epc.org*

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Part 1: Church Information

1. Church Name Hope Presbyterian Church

   Address Leased space @ new Power House Ministries Facility

   Folsom, California

   Telephone (279) 258-9040 Fax (_____) No FAX

   E-mail megan@hopefolsom.org Website www.HopeFolsom.org

2. Presbytery Presbytery of Pacific Southwest

   Presbytery Ministerial Committee Liaison Mark Eshoff, Stated Clerk

3. Search Committee Chairman Roger B. Newquist, Elder

   Address Hope Church, P.O. Box 967

   Folsom, California 95763

   E-mail rogernewquist@yahoo.com

   Telephone (916) 761-2643

4. List all paid staff positions (use additional sheet if necessary)

Pastor- Head of Staff (40 Hours per week)	■ Full time	☐ Part time
or optional Part Time Pastor (30 Hours per week)	☐ Full time	■ Part time
Office Administrator (32 Hours per week)	■ Full time	☐ Part time
Music Leader (15 Hours per week)	☐ Full time	■ Part time
Book Keeper (20 Hours per week)	☐ Full time	■ Part time
_____	☐ Full time	☐ Part time
_____	☐ Full time	☐ Part time
_____	☐ Full time	☐ Part time
_____	☐ Full time	☐ Part time
_____	☐ Full time	☐ Part time

5. List all key volunteer positions
   - Ruling Elders (6)
   - Deacons (8)
   - Children and Youth Ministry leader (1)
   - Missions Committee and Chairperson (6)
   - Administration Committee

6. List all vacant positions

   Position Available Pastor, Head of Staff Date of Vacancy 7/28/2025

   Position Available _____ Date of Vacancy _____

   Position Available _____ Date of Vacancy _____

7. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	108	64
B. Number of family units	36	44
C. Worship attendance	89	57

8. Community Growth ☐ Increasing ☐ Static ☒ Declining

9. Profile of church members
   A. Age:

   1 % 0-11 1 % 12-18 ____ % 19-24 1 % 25-34

   6 % 35-49 12 % 50-64 76 % 65+

B. Occupation:

_____% Business _____ % Professional ____ % Trades

_____% Agriculture _____ % Stay-at-Home Parent 85 % Retired

15 % Other (Please Specify) _____

C. Educational level of adults

____% some high school ____ % high school ____% college ____ % graduate school

D. Percentage of members belonging to the congregation

Less than one year _____%

5 years or less _____%

6-10 years _____%

10 years or more _____%

10. Racial/Ethnic composition of:

A. **Congregation**

.01 % African-American .7 % Asian 99 % Caucasian .01 % Hispanic

_____% Other (Specify) _____

B. **Community** (within 5-mile radius of church)

5 % African-American 19.4 % Asian 55.4 % Caucasian 4 % Hispanic

_____% Other (Specify) _____

11. Community Setting (check as many as apply):

Location

☐ Rural ☐ Small Town ☐ Metropolitan ■ Suburban ☐ Inner City

Function

☐ Industrial ☐ Agricultural ☐ Recreational ☐ Military ☐ College/University

Approximate population of community: 92,000

12. Worship

A. Worship Time | Average Worship Attendance | Worship Style

Worship Time	Average Worship Attendance	Worship Style
9:00 am	57	Traditional

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Weekly: Deacons and/or Elders lead the Call to Worship, Confession, Assurance of Pardon, and Doxology.

Monthly: Deacons and/or Elders distribute Communion elements under leadership of Pastor.

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Blended: Call to Worship, Confession, Assurance of Pardon, Doxology, and Sermon.

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blended: Both traditional hymns and contemporary praise music at every service.

13. Ministry Programs

A. Average attendance in Church School (under 18 years): 2

B. Average attendance in Adult Education (Sunday): 0

C. Average involvement in Small Groups: 32

14. Organizational Structure

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Mission Committee	Oversee funds allocation	7	Monthly	3
Board of Deacons	Support of Congregation	8	Monthly	3
Men's Bible Study	Fellowship & Study	10	Weekly	3
Women's Bible Study	Spiritual Growth	22	Weekly	3
Admin/Finance Committee	Finacial Business	4	Monthly	4
Prayer Ministry Team	Confidential Prayer		Varies	3/4
Hospitality	Refreshments	4	Weekly	3
Women's Ministry	Fellowship/Learning	25	6 times	3
Sunday School	Teach Elem-Middle	2	Weekly	3
Kids Club/Hope Kids	Teach Gospel	15	Weekly	3
Grandparent's Support	Provide support/materials	10	Varies	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
4. A staff person takes primary initiative and responsibility.

Part 2: Financial/Church Campus Information

1. Current annual budget: $ 288,224 Last year's annual budget: $287,052
   (Attach a copy of current budget)

2. Percentage of income received toward budget: 72.00 %

3. Amount contributed for year (most recent complete reporting year)
   A. EPC Percentage of Income $ 3,413
   B. EPC World Outreach Global Workers $ 2,400
   C. EPC Special Projects $ 0
   D. Presbytery Per Member Asking/Percentage of Income $ 1,707
   E. Other Missions/Missionaries $ 5,400

4. Property owned by church
   A. Describe buildings and property (other than manse), including condition.
   None owned at this time. Looking to purchase or lease one.

   B. Are your buildings adequate for your present program? ☑ Yes ☐ No
   If no, please explain:
   Currently, the shared facilities we use are adequate for services, meetings, and Sunday School. No administrative offices.

   C. Is a building program or capital project projected? ☐ Yes ☑ No
   If yes, describe what, when, and projected cost
   While it is in the discussion phase, no actual plan has been put in place yet.

   D. Does the church own a manse? ☐ Yes ☑ No
   Condition: ☐ Good ☐ Fair ☐ Poor # of Bedrooms
   Pastor's Office/Study: ☐ In Church ☐ In Manse ☑ Not Provided
   ☐ Other _____

5. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor (Salary + Housing) $ 80,000-95,000

Position: _____ $ Total Package Depending

Position: _____ $ on experience

B. The average annual increase over the past three years is:

Position: Pastor $ _____ or 1.67 %

Position: _____ $ _____ or _____ %

Position: _____ $ _____ or _____ %

Position: _____ $ _____ or _____ %

C. Housing

- [x] Housing Allowance
- [ ] Manse Only
- [ ] Either of the Above

D. Benefits and expenses

Yes Retirement Plan (minimum 10% gross effective salary)

Yes Medical insurance (EPC medical coverage required for full-time TEs)

$5000 Life insurance

Yes Social Security

$5200 Travel/mileage

No Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

4 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

Yes Sabbatical frequency and length 4 weeks every 7 years

$6000 Other (Specify: C.E., Cell phone, and Misc expenses)

E. The church participates in the EPC's medical benefits plan [x] Yes [ ] No

F. The church participates in the EPC's retirement plan [x] Yes [ ] No

Part 3: Church Characteristics

Check the box that most closely describes the current characteristics of the congregation.

Our congregation…	Agree		Disagree	
1. Is spiritually vibrant	■ 1	☐ 2	☐ 3	☐ 4
2. Demonstrates love for the pastor and his/her family	■ 1	☐ 2	☐ 3	☐ 4
3. Readily shares their gifts with the rest of the congregation	☐ 1	■ 2	☐ 3	☐ 4
4. Places a high priority on sound biblical preaching	■ 1	☐ 2	☐ 3	☐ 4
5. Effectively integrates newcomers	■ 1	☐ 2	☐ 3	☐ 4
6. Is engaged in evangelism	☐ 1	☐ 2	■ 3	☐ 4
7. Is often found living their faith in their communities	☐ 1	■ 2	☐ 3	☐ 4
8. Has a spirit of unity	■ 1	☐ 2	☐ 3	☐ 4
9. Cares about each other	■ 1	☐ 2	☐ 3	☐ 4
10. Is supportive of the Session and pastoral leadership	☐ 1	■ 2	☐ 3	☐ 4
11. Ministers well to members that are hurting	■ 1	☐ 2	☐ 3	☐ 4
12. Uses members' gifts in worship	☐ 1	■ 2	☐ 3	☐ 4
13. Contains people willing and able to lead the congregation	■ 1	☐ 2	☐ 3	☐ 4
14. Is capable of change when and where appropriate	■ 1	☐ 2	☐ 3	☐ 4
15. Is connected to and prayerful about what God is doing in the global church	☐ 1	■ 2	☐ 3	☐ 4

16. How are elders and deacons initially trained and equipped for ministry?

The Pastor works with new Elders and Deacons, both in individual sessions and group training, as needed. The Pastor strives to determine where each individual may be in their personal faith development and walk with the Lord. He also conducts training sessions, as needed, to ensure the new leaders understand what their role is and how to carry out their many responsibilities.

He also provides on-going training at session and deacon meetings, as needed, on a variety of subjects, both biblical and denominational.

17. What is the Session's current practice regarding the ongoing discipleship of elders and deacons?

Session, in partnership with the Pastor, monitors the spiritual growth of both Elders and Deacons. Leaders are encouraged to actively participate in Bible study groups and take lead positions at many church activities. Observation of leaders as they interact with the congregation, Bible Study groups, and both Session and Deacon meetings provides insight into each persons ongoing development and needs. Strategies such as special training meetings and leadership retreats have also been used in the past.

18. In what ways does your church participate in ecumenical activities?

Our community has a monthly meeting with Pastors of many churches in Folsom. They are good about reaching out to any new Pastors and inviting them to join.

We join with other churches for special projects to give support to our local charities and ministries. We do food drives and backpack drives for the local food bank. We organize and lead other churches in the preparation and serving of the annual Thanksgiving dinner for Powerhouse Ministries. In addition, we join with other churches in their Christmas Around Town, which provides gifts for those who are in need in the community.

19. Describe the strengths of your congregation.

- Biblically sound
- Welcoming
- Full of Wisdom & Experience
- A place of trust & courage, including trust in former pastor and ongoing leadership
- Generous - known for giving beyond their tithe
- Service-oriented-Engaged in direct ministry and in partnership with non-profits
- Blended/traditional worship style
- Engaged in Bible Study
- Caring/Connectional in nature through Deacon Ministry
- A place to be known and loved
- Prayerful-through an active prayer chain and in person prayer ministry
- A healthy mission approach (60% Local & 40% Global)

20. List specific problems with which your congregation struggles.

- Seeking to discern where and how to reach out with the gospel of Jesus Christ
- Traditional aspects of blended worship style may result with disconnect with younger generationt
- Lacking in a diversity of ages represented in the congregation
- By being self-satisfied, complacent, and at times too comfortable with status quo
- In need of new pastoral leadership following the retirement of the long time pastor
- Lacking in drive by visibility
- Has Vision without much action
- Seeing outreach as someone else'ibility

21. List major goals that the congregation has set for itself.

- Increase active membership to at least 150.
- Create a more multi-generational church.
- Increase youth attendance at church.
- Increase outreach and support for senior members.
- Increase individual involvement in providing support and leadership services.
- increase our annual level of income.
- Acquire a permanent leased or owned facility that will meet our needs.
- Continue to support existing programs and look for new opportunities.
- Increase our presence and awareness in the community.
- Post message clips and sermons on our website.
- Grow our mission of helping people connect with God.

22. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ■ No

23. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ■ No

If you answered “Yes” to either 22 or 23, please explain.

24. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☑ Yes ☐ No

If yes, Date completed 3/2020

If yes, enter each statement or strategic plan (or attach copies if space below is limited).

Mission: HELPING PEOPLE CONNECT WITH GOD
It"s the heart of our church to put our faith into action by meetig the needs of the people in our community and around the world. Rather than simply tell people about the life-changing love of Jesus, we want to show them by the way we serve them. Our faith inspires our work and it's our prayer that our work lay the foundation for new relationships and life-changing conversations.

Vision: HOPE IS A HEALTHY, BIBLICALLY SOUND CHURCH THAT IS RELEVANT TO THE COMMUNITY.

We believe the Bible to be the inspired, authoritative Word of God. We believe in the One True God, The Sovereign, eternal Creator of all that exisits, both seen and unseen. God is eternally existent in three persons, yet one God: Father, Son and Holy Spirit. We believe in the Deity of our Lord Jesus Christ, in His virgin birth, in sinless life, in His miracles, in His ascension to the right hand of the Father, and in His personal return in power and glory. We believe that when a person exercises saving faith in Christ they pass, immediately, out of spiritual death into spiritual life. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly lif"'sfe.

Part 4: Leadership Expectations

1. What are some key character strengths a person should bring to this position?

- Warm & friendly personalitity
- Spirit of Humility
- Servant's heart
- Compassion
- Self-Control & Discernment
- Biblically Sound
- Passion for growing the Church
- Ability to teach
- Heart for Shepherding & Care of others
- Integrity
- Devotion to Prayer & Ministry of the Word

2. What are five key gifts/skills/abilities a person should bring to this position?

- Biblical interpretation ability
- Pastoral leadership
- Ability to discern God's will
- Good communication skills
- Critical thinker
- Relationship builder
- Sense of humor
- Skills working with multi-generational groups

3. What are the primary pastoral duties for the position? (Attach a position description)

See Attachment.

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

The following events are probably among the three most important:

- Leaving the PCUSA and joining the EPC
- Giving up our church facility/property and monies
- Navigating Covid/pandemic restrictions and maintaining a spiritually and financiallyhealthy church

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Not having a long-term consistent place to worship

Part 6: Other Information

1. List the last three individuals who held this position

Name	Dates of Service		
David Huusko	12/2008	to	8/2025
Toby Nelson	12/2006	to	12/2008
Del Burnett	11/1996	to	11/2006

2. Describe any significant factors about the church not covered in previous questions.

Hope Church has been through many challenges over the past several years, but has always been financially strong due to the generous members of the congregation. Many of the members tithe or go beyond tithing, and always step up when special requests are made.

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Statement of Acknowledgment

The EPC believes that honesty and a commitment to open communication are critical to building the body of Christ. In that spirit, please confirm your agreement to the following statements by your signatures below.

1. We attest that the information contained in this Church Information Form is true and complete to the best of our knowledge.
2. We authorize applicants for the position(s) listed herein to make inquiries regarding all statements contained in this Church Information Form.
3. We authorize the Office of the Stated Clerk to circulate, distribute, and otherwise share this Church Information Form with potential candidates for the position(s) listed herein.
4. We acknowledge the Medical Plan and Retirement Plan services offered by the EPC's Benefit Resources, Inc., exist to serve EPC churches and their staff members. We also acknowledge the EPC's Book of Order requirement that EPC churches provide medical insurance to ordained staff members through BRI as mandated by the following Acts of the General Assembly:

   81-04 Terms of call for any minister of member churches shall provide for participation in the denominational hospitalization and disabilities programs. *(Minutes of the 1st General Assembly, 1-32)*

   81-06 The denominational group insurance plan providing health, disability, and life coverage shall be mandatory for all ministers within member churches. *(Minutes of the 1st General Assembly, 1-36)*

   88-08 Assembly amends participatory requirements for group health insurance plan by requiring participation of all ministers on the rolls of presbyteries with the exception of:

   1. Missionaries laboring in cooperative agreements with mission agencies;
   2. Ministers laboring in institutional agencies providing their own group insurance plan;
   3. Ministers afforded group insurance coverage as part of retirement benefits from a previous employer;
   4. Ministers without call, and ministers laboring less than 20 hours in a place of ministry. *(Minutes of the 8th General Assembly, 8-24)*

   For information about EPC benefits through BRI, see www.epc.org/benefits, email benefits@epc.org, or call 407-930-4267.

Clerk of Session_____ Date_____

Search Committee Chair _____ Date_____