



Position Description | Pastor of Family Ministries

Departments: Kids, Students, and Young Adults

Supervises: Kids Ministry Director, Student Ministries Director, Related Staff and Volunteers

Supervisor: Senior Pastor

Position Summary: The Pastor of Family Ministries provides leadership to our children, students, and young adult ministries.

Responsibilities

- Provide the pastoral duties of a Teaching Elder in the EPC, including regular leadership in worship services (preaching, sacraments, etc.), attending Presbytery and GA meetings, attending Session meetings on a rotational basis, and pastoral visitation related to areas of responsibility.
- Equip, inspire, and support the Directors of Kids and Students ministries and related staff and volunteers.
- Oversee Kids ministry, Student ministries, Young Adult ministry, and all related programs and staff.
- Communicate with parents on a regular basis to develop relationships.
- Oversee the annual budget for kids, students, and young adult ministries.
- Provide pastoral leadership and oversight for parents, young families, children, students, and young adults.
- Participate in all regular scheduled Pastoral and Leadership meetings (Staff, Session, Executive Team, etc.)
- Participate in, and lead as necessary, all ministry area staff meetings and commission meetings.
- Pursue ongoing training and professional development related to areas of responsibility and oversight.
- Participate & help lead: Staff meetings, special events, additional services, etc.
- Respond to digital and electronic communications in a timely, responsible, and sensitive manner.
- Other duties as assigned by supervisor.

Job Requirements

- A growing Christ follower and active participant in the life of Fair Oaks Church.
- 5+ years experience working with children, students, young adults, and parents in a ministry setting.
- Be committed to the theology and practice of the Evangelical Presbyterian Church.
- Be ordained, or ordainable, in the Evangelical Presbyterian Church (*M.Div. Required*).
- Ability to recruit, lead, train and equip directors, staff, and volunteers.
- Administrative skills for managing communication, teams, and planning events.
- Ability to plan for the future – measure and evaluate for results (forecasting).
- Excellent interpersonal and communication skills with families and young adults.
- Self-motivated, teachable, problem solver, and has an overall positive attitude.

Work Schedule: Full-time, includes Sundays and evenings as needed for special events/holidays.

Job Status: Full-time, ministerial exempt. This role includes pastoral responsibilities, spiritual leadership in corporate worship & administration of sacraments.

Compensation: Fair Oaks Church provides compensation commensurate with other churches with similar positions. We offer a competitive package with an annual salary range equivalent of \$67,000 - \$85,000 as well as health (medical and dental), vacation, study leave, and retirement benefits. Determination of placement in the salary range will include consideration of academic degrees, training, and experience.

Application Process: Please submit a cover letter, resume, and PIF (EPC form) to jobs@fairoaks.church.