

# Pastor Duties & Responsibilities

As a solo pastor and leader for First Presbyterian Church of Bainbridge, Georgia, this position is vital to the achievements of our vision for the fulfillment of our mission goals. We are seeking a pastor who can inspire not only the congregation, but also our community at large. We are seeking a pastor who is able to dynamic messages that will motivate and encourage us individually, and corporately, to live out God's will on a daily basis. We desire a pastor who can present the Bible in a way that is applicable to our lives; and who is willing to meet each one of us, young and old, where we are so that we can take that message to our families and community spreading God's love and grace to all. We seek a Pastor who appreciates our history and traditions and at the same time is excited to lead us into the future through Bible based teaching and training, caring for and nurturing our congregation with empathy and compassion.

The pastor called to this position should be a graduate of a reputable theological seminary. The pastor should be devoted to continuous study and should be able to inspire us from the pulpit to live and grow as a disciples and followers of Christ. The pastor should be able to advance the talents and capacities of individuals and groups in our church through active listening and support. We seek a pastor that is adept at relating to people of all ages. The called individual should possess a natural orientation towards getting people to work together and creating a strong sense of belonging among group's members.

Relationships are important to the congregation. We are seeking a pastor who is personable, compassionate, and approachable; a person who genuinely cares and is concerned for others. We seek a pastor who actively participates in church activities and community activities to build strong relationships. We would like this person to continue to work with the congregation to grow this church.

The pastor should appreciate the importance of working in cooperation with the Session to support good policy, practice, and procedure. The pastor must be a good decision-maker – someone who balances analysis, wisdom, experience, and judgment, and is aware of the implications of choices made. As such, the individual should be able to build solid relationships of trust and respect inside and outside of the congregation and engage people, organizations, and partners in developing goals, executing plans, and delivering results.

The responsibilities will encompass the complete ministry, outreach, and administration of the church. As solo pastor, the pastor will work in coordination with the Session and Ministries to oversee and lead all aspects of the church's ministry including but not limited to:

- Plan and lead worship
- Preach weekly service
- Coordinate with Choir Director music selections appropriate to worship service and message
- Teach Wednesday Evening Bible study
- Administer communion, perform Baptisms, weddings and funerals
- Oversee all outreach and evangelism
- Minister to the sick and home bound
- Lead home communion with aid of an elder
- Provide leadership of Sunday School programs, youth ministry, and small groups
- Oversee local, regional and global missions
- Serve as moderator of efficient Session meetings
- Provide proper training and support of Session members
- Motivate and guide staff in execution of duties
- Monitor staff performance and conduct regular review
- Build and facilitate significant community relationships