

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of "matching" ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the pastor and the congregation, this is an opportunity for self-study and evaluation of current ministry and goals. This calls for honesty, effort, and open communication.

This Church Information Form (CIF) presents the local congregation's history, challenges, and goals. It is our hope that this will help facilitate the search process by assisting both the church in focusing on future directions and applicants in gaining some sense of the nature and uniqueness of this congregation.

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at <u>www.epc.org/mso</u>. For more information or to send your posting, email <u>info@epc.org</u>.

Guidance for church-based human resources questions such as background checks, personnel policy manuals, and more is available at the Office of the General Assembly by contacting Marti Ratcliff at *marti.ratcliff@epc.org* or 407-930-4263.

Contents

Part 1: Church Information Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information Part 5: Church History

Part 3: Church Characteristics Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church ATTN: OFFICE OF THE STATED CLERK 5850 T.G. Lee Blvd., Suite 510 Orlando, FL 32822

Phone: 407-930-4239 Fax: 407-930-4247 E-mail: info@epc.org





Part 1: Church Information

1.	Church Name Cornerstone Presbyterian Church			
	Address13300 Kenneth Road			
	Leawood, KS 66209			
	Telephone (913) 738-5250 Fax ([)	
	E-mailinfo@cornerstoneks.orgWebs			
2.	Presbytery Great Plains			
	Presbytery Ministerial Committee Liaison Kent Mat	thew	'S	
3.	Dave Hintz			
	Address13300 Kenneth Road			
	Leawood, KS 66209			
	E-mail searchcommittee@cornerstoneks.org			
	Telephone (913) 669-0238			
4.	List all paid staff positions (use additional sheet if neo			
	Lead Pastor		_	Part time
	Executive Director		Full time	Part time
	Asst. to Lead Pastor		Full time	Part time
	Modern Worship Associate		Full time	Part time
	Children's Ministry Director		Full time	Part time
	Traditional Music Director		Full time	Part time
	IT/Worship Coordinator		Full time	Part time
	Finance Coordinator		Full time	Part time
	Organist		Full time	Part time
	See bottom of page 15 for additional part-time positions		Full time	Part time

_		_	_	
5.	List all	key vo	lunteer	positions

Greeters, Information Table

Ushers

Coffee and donut station (prep, manage, and clean up)

Children's Ministry

Youth Ministry

Missions Connections/Deliveries

Recovery House Bible Study; Sunday Rides

Special Events (set-up, take-down, participation)

Chancel Choir

Handbell Choir

Modern Worship Band

Worship Tech Team

Office Volunteers

Mowers/Grounds Keepers

Communion Servers

Social Committee

Connect (Small) Group Leaders

6. List all vacant positions

	Position Available Lead Pastor	Date of Vaca	ncy <u>6/1/2024</u>
	Position Available	Date of Vaca	ncy
	Position Available	Date of Vaca	ncy
7.	Membership (state approximate numbers and per	rcentages)	
		Five years ago	Currently
	A. Number of church members	395	266
	B. Number of family units		
	C. Worship attendance	305	186
8.	Community Growth Increasing Sta	tic Declining	
9.	Profile of church members		
	A. Age:		
	<u>6</u> % 0-11 <u>5</u> % 12-18 <u>4</u> % 19-	24 6 % 25-34	
	9 % 35-49 15 % 50-64 55 % 65-	<u> </u>	



B.	Occupation:					
	15 % Busin	ess 12	% Professiona	l <u>1</u>	0 % Trades	
	1% Agricu	ulture <u>6</u>	% Stay-at-Hon	ne Parent _5	66 % Retired	
	% Other	(Please Sp	ecify)			
C.	Educational lev			<u></u>	ge <u>15 </u> % graduate scho	ol
D.	Percentage of n	nembers be	elonging to the con	gregation		
	Less than one y	ear <u>4</u>	%			
	5 years or less	11	%			
	6-10 years	29	%			
	10 years or mo	re <u>56</u>	%			
	% Other	(Specify) ₋ vithin 5-mil	e radius of church)		ucasian <u>3</u> % Hispan	
			11 70 ASIAII		_	IC
	mmunity Setting					
	Rural Sr	nall Town	Metropolitan	Suburba	n 🔲 Inner City	
Fu	nction Industrial 🗌 Aş	gricultural	Recreational	Military	☐ College/Universit	y
Ap	proximate popu	lation of co	mmunity: 5-Mile	Radius: 122K	K, KC Metro: 2.2M	

1	2	W	'nr	٠cŀ	iip
1	۷.	vv	ΟI	21	пр

A.	Worship Time 9:00am	Average Worship Attendance 114	Worship Style Traditional
	11:00am	72	Contemporary
В.	Frequency of commu	nion celebration: 12	per year
C.	How are members in	volved in planning and participatio	n in the liturgy/worship?
	staff. However, Volu	nd content is largely planned by thunteer Members are involved in the audio/visual operations, and oncolean-up.	ne choir, handbells,
D.	Style of liturgy used i	n your worship (e.g., traditional, co	ontemporary, variety)
	The style of liturgy u incorporated.	sed is primarily traditional with co	ntemporary and variety
E.	Type of music used in	worship (e.g., traditional, contem	porary, variety)
		e is traditional, and our 11:00 a.n corporate a variety of music styles	
13. Mi	nistry Programs		
A.	Average attendance is	n Church School (under 18 years):	25-30 (children and youth)
B.	Average attendance is	n Adult Education (Sunday):	20+ (one class offered)
C	Average involvement	in Small Groups:	100+



14. Organizational Structure

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session		6	montly	2
Deacons		6	quarterly	3
Choir Council		5	as needed	4
Social Committee		10	monthly	3

^{*}Indicate leadership role expected by using the number below:

- 1. Pastor takes primary initiative and responsibility.
- 2. Pastor and laity share responsibility.
- 3. Laity takes primary initiative and responsibility.
- 4. A staff person takes primary initiative and responsibility.

Part 2: Financial/Church Campus Information

- 1. Current annual budget: \$ 1M rev/1.1M exp Last year's annual budget: \$ 1M/1.16M (Attach a copy of current budget)
- 2. Percentage of income received toward budget: 97.00 %



3.	An	nount contributed for ye	ear (most rece	nt complete re	porting ye	ear)		
	A.	EPC Percentage of Inco	ome		\$ 8,09	92		
	B.	EPC World Outreach G	lobal Workers		\$			
	C.	EPC Special Projects			\$			
	D.	Presbytery Per Membe	er Asking/Pero	entage of Inco	me \$ <u>4,3</u> 2	20		
	E.	Other Missions/Mission	naries		\$ <u>57,2</u>	225		
4.		Describe buildings and Cornerstone is blesse an addition in 2004 a maintained and reflect seats 300+ and the p	I property (othed by a 36K sond is situated cots a clean mo	quare foot bui on 18 beautif odern design.	lding cons ul acres. The sanct	structed The faci	in 1998 ility is we	ell
	B.	Are your buildings ade If no, please explain: There is a lack of a la sanctuary is needed	arge space for	social gather		eception	☐Yes ns when	■ No the
	C.	Is a building program of the second of the s					Yes	■No
	D.	Does the church own a Condition: Pastor's Office/Study:	☐ Good ■ In Church	☐ Fair ☐ In Manse	☐ Poor		□Yes edrooms	■No
			Other					



5.

Со	mpensation	:			
A.	The salary	range we are prepared to offer:			
	Position: _	Lead Pastor	\$ Commensurate wi	th experie	nce
			\$		
	Position: _		\$		
B.	The averag	ge annual increase over the past three	e years is:		
	Position: _	Lead Pastor	\$	or <u>6</u>	<u>5.00</u> %
	Position: _			or _	%
	Position: _		\$	or _	%
	Position: _		\$	or _	%
C.	Housing				
	Housing	g Allowance			
	☐ Manse (Only			
	Either o	f the Above			
D.	Benefits ar	nd expenses			
	Yes	_Retirement Plan (minimum 10% gr	oss effective salary)		
	Yes	_Medical insurance (EPC medical cov	verage required for fu	all-time T	Es)
	Yes	_Life insurance			
	n/a	_Social Security			
	Yes	_Travel/mileage			
	Yes	_Book allowance			
	10	_Study leave allowance (minimum 2	weeks)		
	25	Annual vacation days (minimum 4 v	-		
	as needed	_Number of worship services per yea (in addition to vacation and study le	-	provided	d relief
		_Sabbatical frequency and length			
		_Other (Specify:)
E.	The church	n participates in the EPC's medical be	nefits plan	Yes	□No
F.	The church	n participates in the EPC's retirement	plan	Yes	No

Part 3: Church Characteristics

Check the box that most closely describes the current characteristics of the congregation.

Ou	r congregation	Ag	ree	Disag	ree
1.	Is spiritually vibrant		2	3	$\Box 4$
2.	Demonstrates love for the pastor and his/her family	1	2	3	4
3.	Readily shares their gifts with the rest of the congregation		2	3	$\Box 4$
4.	Places a high priority on sound biblical preaching	1	2	<u>3</u>	<u> </u>
5.	Effectively integrates newcomers	$\Box 1$	2	3	<u> </u>
6.	Is engaged in evangelism		2	3	$\Box 4$
7.	Is often found living their faith in their communities		2	<u>3</u>	$\Box 4$
8.	Has a spirit of unity		2	<u>3</u>	$\Box 4$
9.	Cares about each other		2	<u>3</u>	<u> </u>
10	. Is supportive of the Session and pastoral leadership		2	<u>3</u>	$\Box 4$
11	. Ministers well to members that are hurting		2	3	<u> </u>
12	. Uses members' gifts in worship		2	<u>3</u>	$\Box 4$
13	Contains people willing and able to lead the congregation		2	<u>3</u>	$\Box 4$
14	. Is capable of change when and where appropriate		2	<u></u> 3	$\Box 4$
15	Is connected to and prayerful about what God is doing in the global church	<u> </u>	1 2	<u></u> 3	<u> </u>

16. How are elders and deacons initially trained and equipped for ministry?

Newly elected Elders are required to attend Pastor-led leadership classes, with the current active Elders, that include church history, Book of Order, and leadership material.

Newly elected Deacons go through an interview with current Elders and are required to attend Pastor led leadership classes with the current active Deacons.

17. What is the Session's current practice regarding the ongoing discipleship of elders and deacons?

Ongoing discipleship of our Elders and Deacons includes daily devotions, reading materials given to them from the pastor or other elders, and teaching/leading classes and small groups.

18. In what ways does your church participate in ecumenical activities?

Ecumenical activities we have involvement in include The Sending Project, which is a local affiliation of mission-minded churches, and the participation of our Pastor and one to three elders in Presbytery meetings.

Our children's ministry team consisting of the director and volunteers attend The Orange Conference.

We also host Women's Bible Study Fellowship, which has 300+ attendees, as well as provide meeting space for South KC Alcoholics Anonymous 7 days a week.

In addition to those items, we support several local mission partners and global missionaries both from Cornerstone and other ministries.

19. Describe the strengths of your congregation.

The core strength of our congregation is that we are a Christ-centered church that believes in the word of God and has a growing hunger for Him and His word. This is expressed through our care for Cornerstone, care for each other, and a welcoming spirit towards visitors. We have a strong music ministry and a growing strength in our small group participation. For our children and their families, our dedicated Children's Ministry team partners each week to help them discover and delight in God with our Bible-based and gospel-centered curriculum. We also support our local missions by providing needed goods as well as connectional, monetary, and prayer support for our global missions.

20. List specific problems with which your congregation struggles.

Some of our struggles are that we have a wide variation of Biblical knowledge and understanding, and members struggle with willingness or confidence to personally evangelize. We could improve in assimilating new people into the church and ministering to shut-ins and the elderly. Also, with two different styles of worship services and a large time gap between those services, we struggle with the sense of oneness as a whole congregation. Another of our struggles is filling volunteer roles and it not being the same members and staff doing the majority of the work. Communication is also a struggle and has on occasion led to conversations where misinformation is shared and spread. Our congregation has many generous givers, but in general we continue to work toward a better understanding of personal stewardship, and maintain more consistent financial stability in church finances.

21. List major goals that the congregation has set for itself.

Our first congregational goal is to find the new Pastor that God has set aside for us to help lead us forward in Christ as a congregation, in our individual walks, and Evangelism. We have a goal to work on integrating our congregation to connect the people from the two different worship services and would also like to reestablish Youth Sunday School. We seek to further our spiritual growth and that urges us to be more intentional and comfortable with personal evangelism with desires God would use these things to grow our church community particularly young families and middle generations. And finally, it is our hope that we will soon be once again in a position to call an associate pastor.

22. Has there ever been disciplinary action taken against a pastor of your congregation?
☐Yes ■No
23. Has there ever been any disciplinary action against an elder or deacon of your congregation?
☐Yes •No

If you answered "Yes" to either 22 or 23, please explain.

24. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?
■Yes No
If yes, Date completed Within past five years; reviewed annually.
If yes, enter each statement or strategic plan (or attach copies if space below is limited).
Our Mission: Cornerstone Presbyterian Church is a community that seeks to make disciples who love God, love people, serve others and serve our city and beyond.
Our Six Core Values: Gospel-Centered
People-Focused
Humble Service Compassionate Community
Effective Leadership
City Transformation
Discipleship Process: Grow, Connect, Serve, Share.

See attached for the full statement.



Part 4: Leadership Expectations

1. What are some key character strengths a person should bring to this position?

The primary character strengths that should be brought to this position is a love of Jesus above all else and the belief that the Bible is the Authoritative Word of God. Within those should be a personal and spiritual discipline in study and practice of scripture with desire and courage to please God and not people. Other strengths for this position are high ethical standards, consistency and honesty with a gentleness of spirit and a compassionate, serving heart. Being a prayer warrior, exerting patience with people while being faithful to God and persevering ministry through the good and the challenges are also strengths to be brought to this position.

- 2. What are five key gifts/skills/abilities a person should bring to this position?
 - 1.) Effective, Christ-centered Preaching and Teaching.
 - 2.) Organized, Collaborative Leader who communicates well.
 - 3.) Strong Pastoral Ability with good listening skills and is adept in comforting those in mourning.
 - 4.) Gifts in Evangelism with the ability to equip and mobilize others to do so.
 - 5.) Leadership skills in Biblical Finance and Stewardship.
- 3. What are the primary pastoral duties for the position? (Attach a position description)
 - -Preaching twice on Sunday (same sermon/two services) except when on vacation, or study leave.
 - -Minister to the sick and elderly (collaboratively with elders and deacons and small group leaders).
 - -Weddings pre-wedding counseling and officiating the ceremony.
 - -Funerals effectively minister to those in mourning and officiate the service.
 - -Meet with members needing spiritual counseling or other personal needs and know when to refer to list of outside counselors.
 - -Lead staff in spiritual growth.
 - -Administering Baptism and The Lord's Table.

See attached for full job description.

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

The three most important events in our church history are a story woven together by God using our past to create our present and make way for the future of His Church. The first event happened in 2015 when members of The Presbyterian Church of Stanley (PCOS) chose to depart from the PC(USA) denomination and became Cornerstone Presbyterian Church joining the newly formed ECO [A Covenant Order of Evangelical Presbyterians] denomination. The new church met in a movie theatre. Then, in 2017 Cornerstone and Covenant Chapel (an Evangelical Presbyterian Church without a pastor but with a building) united congregations. This led to the third important event in the history of our church where upon uniting the two congregations into one in 2017, the decision was made for Cornerstone to affiliate with the Evangelical Presbyterian Church denomination that Covenant Chapel already was a strong member of, and we became the Cornerstone Presbyterian Church we are today.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Loss of key staff members, whether it was them accepting another call, relocating for personal reasons, death, or dismissal, has been a challenge for our congregation as we process through these various types of loss and grief together and individually.

The return to a new-normal after COVID was an interesting challenge in the life of our church.

Something exciting we have happening in our church is our increase in outreach events (Trunk-Or-Treat, Easter Event, Parent's Night Out).

Part 6: Other Information

1. List the last three individuals who held this position

Name	Dates of Service		
Sheldon MacGillivray	2016	to	2024
Eric Laverentz (PCOS/Cornerstone pre-merger)	2007	to	2016
Glen Massey (Covenant Chapel pre-merger)	2012	to	2016

2. Describe any significant factors about the church not covered in previous questions.

There is 114-acre development project with 830 residential units along the southwestern border of our property. We believe this is an exciting opportunity for us to share the Gospel with our new neighbors and invite others into our community.

Continuation of Part 1 #4: Youth Ministry Intern - Part-time Traditional Music Assistant - Part-time Social Media Coordinator - Part-time

Statement of Acknowledgment

The EPC believes that honesty and a commitment to open communication are critical to building the body of Christ. In that spirit, please confirm your agreement to the following statements by your signatures below.

- 1. We attest that the information contained in this Church Information Form is true and complete to the best of our knowledge.
- 2. We authorize applicants for the position(s) listed herein to make inquiries regarding all statements contained in this Church Information Form.
- 3. We authorize the Office of the Stated Clerk to circulate, distribute, and otherwise share this Church Information Form with potential candidates for the position(s) listed herein.
- 4. We acknowledge the Medical Plan and Retirement Plan services offered by the EPC's Benefit Resources, Inc., exist to serve EPC churches and their staff members. We also acknowledge the EPC's Book of Order requirement that EPC churches provide medical insurance to ordained staff members through BRI as mandated by the following Acts of the General Assembly:
 - 81-04 Terms of call for any minister of member churches shall provide for participation in the denominational hospitalization and disabilities programs. (Minutes of the 1st General Assembly, 1-32)
 - 81-06 The denominational group insurance plan providing health, disability, and life coverage shall be mandatory for all ministers within member churches. (Minutes of the 1st General Assembly, 1-36)
 - 88-08 Assembly amends participatory requirements for group health insurance plan by requiring participation of all ministers on the rolls of presbyteries with the exception of:
 - 1. Missionaries laboring in cooperative agreements with mission agencies;
 - 2. Ministers laboring in institutional agencies providing their own group insurance plan:
 - 3. Ministers afforded group insurance coverage as part of retirement benefits from a previous employer;
 - Ministers without call, and ministers laboring less than 20 hours in a 4. place of ministry. (Minutes of the 8th General Assembly, 8-24)

For information about EPC benefits through BRI, see www.epc.org/benefits, email benefits@epc.org, or call 407-930-4267.

Clerk of Session_	Date		
Search Committee Chair	Date		

Our Mission

Cornerstone Presbyterian Church is a community that seeks to make disciples who love God, love people, serve others, and serve our city and beyond.

Our Values

These six values drive and define our ministry at Cornerstone.

- **1. GOSPEL-CENTERED.** The gospel is the message of hope to a hopeless world, transforming hearts and communities, expressed in word and in deed. We are gospel-centered because God has accomplished for us what we could not accomplish for ourselves through Jesus Christ.
- **2. PEOPLE-FOCUSED.** Because people matter to God, they matter to us. We are committed to reaching people with the good news of the gospel. We will intentionally build bridges into our community, forming relationships in order for people to hear and see the gospel in their midst.
- **3. HUMBLE SERVICE.** Jesus came to serve rather than be served (Mark 10:45). We accompany the gospel message with deeds of mercy to show Christ in word and deed, giving of our time, talent, and treasure. We will be good stewards of all that we have for the purpose of building God's kingdom.
- **4. COMPASSIONATE COMMUNITY.** God did not intend for us to be isolated as individuals. He has called us to be a part of his living body in the world. As God's gathered people, we encourage one another, build one another up, come alongside one another, and care for each other. We do not walk alone.
- **5. EFFECTIVE LEADERSHIP.** We are committed to strong biblical leadership and the ministry of all believers. We are committed to helping people discover their spiritual gifts and equipping them to employ their gifts for the benefit of God's church.
- **6. CITY TRANSFORMATION.** God's gospel not only changes hearts; it changes our communities, cities, and world. As followers of Jesus, we are to fulfill the Great Commission by telling our friends and neighbors the good news (Matt. 28:18-20). We are committed to being a transforming agent in our community and to unite with other gospel-focused churches to bring transformation to the world.

Our Process of Discipleship

Our process of discipleship (becoming more like Jesus) can be broken down into four components: **Grow, Connect, Serve, and Share.** All of our ministries are organized around this process.

LEAD PASTOR PROFILE/JOB DESCRIPTION

The ideal candidate will be a shepherd to the Cornerstone community and will be the lead advocate of its mission to serve and reach Kansas City through glorious worship, love for God's Word, devoted discipleship, prayer and passionate evangelism. This person will be the primary teacher and visionary, will provide pastoral care and discipleship, will equip the congregation for service and evangelism, and will lead along with staff, Elders and Deacons in responsibility for the spiritual welfare, growth and life of the church. The lead pastor is to embody the essence of a shepherd and servant leader.

QUALIFICATIONS

- Loves the Lord Jesus Christ and maintains a Spirit-led life.
- Has a high view of Scripture.
- Shows visible evidence of the qualifications for elder as listed in 1 Timothy 3:2-7 and Titus 1:6-9.
- Has a heart for a multi-generational and multi-ethnic church.
- Currently ordained in the EPC or can easily transfer ordination to the EPC.
- Possess a Master of Divinity from an accredited Seminary.
- · Embraces the Reformed tradition.
- Has high moral and ethical standards.

SKILLS AND EXPERIENCES

- Preaches sermons that are Christ-centered, grace-based and challenging with effective insight and application, that appeal to both mature believers and un-churched neighbors, and that include the Gospel message.
- Models spiritual disciplines including prayer, stewardship and personal devotions.
- Models high ethical and moral standards.
- Capable of building environments of healthy engagement and trust among leadership, staff and the congregation.
- Models servant leadership with a shepherd's heart, a humble spirit and a grace-filled life.
- Is supported in the call by spouse and children (if applicable).
- Experienced in fostering growth in small-group ministry.
- Passionate about and personally involved in evangelism and equipping others to do so.

LEADERSHIP

- Mature and approachable to all members of the congregation. Must have a love for people.
- Projects strength, comfort and hope in challenging times.
- Capable of casting vision, mobilizing the congregation and discipling and equipping leaders.
- Able to build an effective staff team and lay-driven ministry that works together to serve the church and to evangelize.
- Gives direction and support to ministry teams, keeping every ministry focused on the church's vision, values and goals.
- Effective in leading/risking necessary change, including the ability to challenge historical ministry approaches, models and programs while balancing patience to wait on the Lord.
- Experienced and capable in developing, leading, coordinating and encouraging multiple ministry staff and developing an engaged Session and Diaconate.
- Serves as head of staff.
- Serves as moderator of Session and with the elders is responsible for the oversight of all ministries in the church, including the Diaconate.
- Is active in the broader church in Kansas City as well as participates in Presbytery and General Assembly.