**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****Part 1: Church Information**

1. Church Name FIRST PRESBYTERIAN CHURCH IN CONJUNCTION WITH YOKENA PRESBYTERIAN

Address PO BOX 517, PORT GIBSON, MS 39150

Telephone (601) 631-1138 Fax ()

E-mail LEM.MONTGOMERY@SOUTHGROUP.NET Website FPCPORTGIBSON.COM

2. Presbytery GULF SOUTH

Presbytery Ministerial Committee Liaison

3. Search Committee Chairman LEM MONTGOMERY

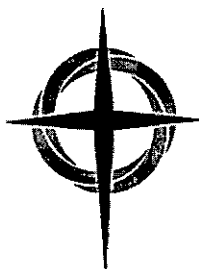
Address PO BOX 517, PORT GIBSON, MS 39150

E-mail LEM.MONTGOMERY@SOUTHGROUP.NET

Telephone (601) 631-1138

4. List all paid staff positions (use additional sheet if necessary)

<u>MINISTER</u>	<input checked="" type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u>ORGANIST</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>DIRECTOR OF MUSIC</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>CUSTODIAN</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time



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CHURCH INFORMATION FORM

5. List all key volunteer positions

CHOIR
AUDIO/VISUAL
BEREAVEMENT COMMITTEE
HOSPITALITY COMMITTEE
TREASURER

6. List all vacant positions

Position Available MINISTER Date of Vacancy 2/29/2024

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

7. Membership (state approximate numbers and percentages)

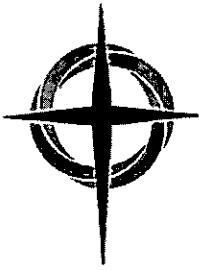
	Five years ago	Currently
A. Number of church members	<u>72</u>	<u>65</u>
B. Number of family units	<u>48</u>	<u>47</u>
C. Worship attendance	<u>35</u>	<u>30</u>

8. Community Growth ☐ Increasing ☐ Static ☒ Declining

9. Profile of church members

A. Age:

9 % 0-11 4 % 12-18 0 % 19-24 5 % 25-34
7 % 35-49 10 % 50-64 64 % 65+



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CHURCH INFORMATION FORM

B. Occupation:

20 % Business 1 % Professional _____ % Trades
1 % Agriculture _____ % Stay-at-Home Parent 78 % Retired
_____ % Other (Please Specify) _____

C. Educational level of adults

_____ % some high school _____ % high school 90 % college 10 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 0 %
5 years or less 1 %
6-10 years 1 %
10 years or more 98 %

10. Racial/Ethnic composition of:

A. Congregation

_____ % African-American _____ % Asian 100 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. Community (within 5-mile radius of church)

85 % African-American 1 % Asian 13 % Caucasian 1 % Hispanic
_____ % Other (Specify) _____

11. Community Setting (check as many as apply):

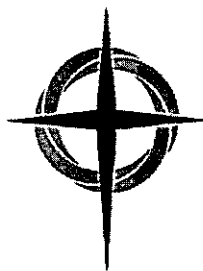
Location

☒ Rural ☒ Small Town ☐ Metropolitan ☐ Suburban ☐ Inner City

Function

☒ Industrial ☒ Agricultural ☒ Recreational ☐ Military ☒ College/University

Approximate population of community: 8,915

**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****12. Worship**

A. Worship Time	Average Worship Attendance	Worship Style
<u>11:00 AM</u>	<u>30</u>	<u>TRADITIONAL</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

B. Frequency of communion celebration: 4 per year

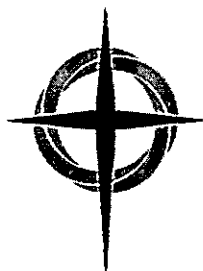
C. How are members involved in planning and participation in the liturgy/worship?
MUSIC, COMMUNION, RESPONSIVE READING, OFFERING

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)
TRADITIONAL

E. Type of music used in worship (e.g., traditional, contemporary, variety)
TRADITIONAL

13. Ministry Programs

A. Average attendance in Church School (under 18 years):	<u>0</u>
B. Average attendance in Adult Education (Sunday):	<u>10</u>
C. Average involvement in Small Groups:	<u>34</u>

**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****14. Organizational Structure**

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

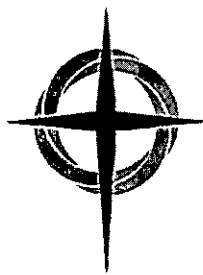
Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
BEREAVEMENT	PLAN MEAL POST FUNERAL	10	AS NEEDED	3
FELLOWSHIP(HOSPITALITY)	PLAN MEALS FOR FUNCTIONS	10	AS NEEDED	3
SESSION	CHURCH GOV'T	4	WEEKLY	2
DIACONATE	SYMPATHY & SERVICE	8	MONTHLY	2
MISSION COMM	PLAN MISSION GIVING	4	BI ANNUAL	3
AUDIT	OVERSEE FINANCIALS	2	MONTHLY	3
TRUSTEES	OVERSEE PROPERTY	4	ANNUAL	2
CHOIR	WORSHIP MUSIC	7	WEEKLY	4
SECURITY TEAM	SECURE CHURCH	4	WEEKLY	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
4. A staff person takes primary initiative and responsibility.

Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 163,583 Last year's annual budget: \$ 161,927
(Attach a copy of current budget)
2. Percentage of income received toward budget: 100.00 %



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CHURCH INFORMATION FORM

3. Amount contributed for year (most recent complete reporting year)

- A. EPC Percentage of Income \$ _____
- B. EPC World Outreach Global Workers \$ 12,940
- C. EPC Special Projects \$ 4,981
- D. Presbytery Per Member Asking/Percentage of Income \$ 2,500
- E. Other Missions/Missionaries \$ 12,960

4. Property owned by church

- A. Describe buildings and property (other than manse), including condition.

SANCTUARY, ANNEX(SUNDAY SCHOOL, KITCHEN AND LARGE DINING AREA). BUNKHOUSE. ALL IN EXCELLENT CONDITION.

- B. Are your buildings adequate for your present program?
If no, please explain:

☒ Yes ☐ No

- C. Is a building program or capital project projected?
If yes, describe what, when, and projected cost

☐ Yes ☒ No

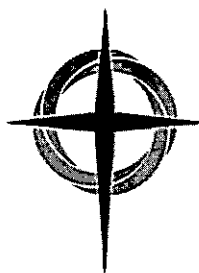
- D. Does the church own a manse?

☒ Yes ☐ No

Condition: ☒ Good ☐ Fair ☐ Poor # of Bedrooms 3

Pastor's Office/Study: ☒ In Church ☐ In Manse ☐ Not Provided

☐ Other _____



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CHURCH INFORMATION FORM

5. Compensation:

A. The salary range we are prepared to offer:

Position: MINISTER \$ 50-55 DOE(SEE YOKENA PC CIF)
Position: _____ \$ _____
Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: MINISTER \$ _____ or 3.00 %
Position: _____ \$ _____ or _____ %
Position: _____ \$ _____ or _____ %
Position: _____ \$ _____ or _____ %

C. Housing

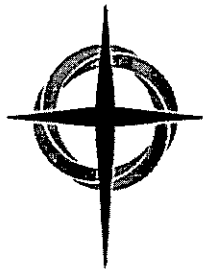
- ☐ Housing Allowance
☒ Manse Only
☐ Either of the Above

D. Benefits and expenses

- ☒ Retirement Plan (minimum 10% gross effective salary)
☒ Medical insurance (EPC medical coverage required for full-time TEs)
☒ Life insurance
☒ Social Security
☒ Travel/mileage
☒ Book allowance
☒ Study leave allowance (minimum 2 weeks)
☒ Annual vacation days (minimum 4 weeks)
4 Number of worship services per year for which pastor is provided relief
(in addition to vacation and study leave)
_____ Sabbatical frequency and length _____
_____ Other (Specify: _____)

E. The church participates in the EPC's medical benefits plan ☒ Yes ☐ No

F. The church participates in the EPC's retirement plan ☒ Yes ☐ No

**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****Part 3: Church Characteristics***Check the box that most closely describes the current characteristics of the congregation.*

Our congregation...

Agree

Disagree

- | | | | | |
|--------------------------------------------------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|----------------------------|
| 1. Is spiritually vibrant | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 2. Demonstrates love for the pastor and his/her family | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 3. Readily shares their gifts with the rest of the congregation | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 4. Places a high priority on sound biblical preaching | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 5. Effectively integrates newcomers | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 6. Is engaged in evangelism | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 7. Is often found living their faith in their communities | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 8. Has a spirit of unity | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 9. Cares about each other | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 10. Is supportive of the Session and pastoral leadership | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 11. Ministers well to members that are hurting | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 12. Uses members' gifts in worship | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 13. Contains people willing and able to lead the congregation | <input type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 14. Is capable of change when and where appropriate | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input checked="" type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| 15. Is connected to and prayerful about what God is doing in the global church | <input checked="" type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |

16. How are elders and deacons initially trained and equipped for ministry?

WEEKLY SESSIONS LED BY PASTOR USING THE EPC LEADERSHIP GUIDE



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17. What is the Session's current practice regarding the ongoing discipleship of elders and deacons?

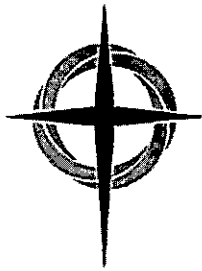
SESSION KEEPS ALL ENCOURAGED AND INFORMED.

18. In what ways does your church participate in ecumenical activities?

EASTER SUNRISE SERVICE
LOCAL MINISTERIAL ALLIANCE

19. Describe the strengths of your congregation.

STRONG FAITH
STRONG FINANCIAL SUPPORT OF THE CHURCH
WILLINGNESS TO PARTICIPATE
WELCOMING
CHURCH HAS NO DEBT
SUPPORT OF MISSIONS THROUGH PRAYER AND FINANCIAL SUPPORT



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CHURCH INFORMATION FORM

20. List specific problems with which your congregation struggles.

MEMBERSHIP
ATTENDANCE

21. List major goals that the congregation has set for itself.

IMPROVE ATTENDANCE
ENGAGE WITH COMMUNITY
STRENGTHEN THE REFORMED WITNESS IN SOUTHWEST MS IN
CONJUNCTION WITH YOKENA PRESBYTERIAN

22. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ☒ No

23. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ☒ No



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If you answered "Yes" to either 22 or 23, please explain.

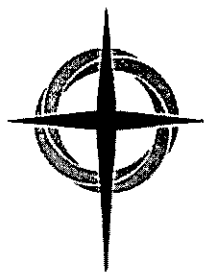
24. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☒ Yes ☐ No

If yes, Date completed 1/2012

If yes, enter each statement or strategic plan (or attach copies if space below is limited).

Through fellowship, teaching and service, sharing the truth of Jesus Christ with one another, with the community, and with the world.



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CHURCH INFORMATION FORM

Part 4: Leadership Expectations

1. What are some key character strengths a person should bring to this position?

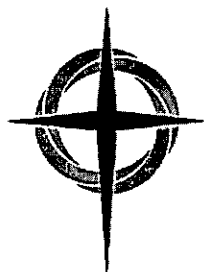
HONESTY
HUMILITY
WISDOM
CREATIVITY

2. What are five key gifts/skills/abilities a person should bring to this position?

STRONG EXEGETICAL PREACHING
DEEP UNDERSTANDING OF SCRIPTURE
ORGANIZATIONAL SKILLS
RELATES TO PEOPLE OF ALL AGES AND RACES

3. What are the primary pastoral duties for the position? (Attach a position description)

LEADING SUNDAY SERVICE
MODERATE SESSION MEETINGS
WEEKLY BIBLE STUDY
QUARTERLY COMMUNION
MONTHLY PRAYER BREAKFAST
COMMUNITY OUTREACH
VISITING SICK AND SHUT INS



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CHURCH INFORMATION FORM

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

FOUNDING-1807

MERGING OF PCUS AND UPC-1983

JOINING OF EPC-2008

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

PASTOR OF 27 YEARS LEAVING



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CHURCH INFORMATION FORM

Part 6: Other Information

1. List the last three individuals who held this position

Name	Dates of Service	
MICHAEL HERRIN	10/1997	to 3/2024
DAVID DANIELS	1/1963	to 10/1996
LEONARD VAN HORN	1/1959	to 1/1962

2. Describe any significant factors about the church not covered in previous questions.



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CHURCH INFORMATION FORM

Statement of Acknowledgment

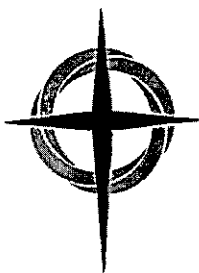
The EPC believes that honesty and a commitment to open communication are critical to building the body of Christ. In that spirit, please confirm your agreement to the following statements by your signatures below.

1. We attest that the information contained in this Church Information Form is true and complete to the best of our knowledge.
2. We authorize applicants for the position(s) listed herein to make inquiries regarding all statements contained in this Church Information Form.
3. We authorize the Office of the Stated Clerk to circulate, distribute, and otherwise share this Church Information Form with potential candidates for the position(s) listed herein.
4. We acknowledge the Medical Plan and Retirement Plan services offered by the EPC's Benefit Resources, Inc., exist to serve EPC churches and their staff members. We also acknowledge the EPC's Book of Order requirement that EPC churches provide medical insurance to ordained staff members through BRI as mandated by the following Acts of the General Assembly:
 - 81-04 Terms of call for any minister of member churches shall provide for participation in the denominational hospitalization and disabilities programs. (*Minutes of the 1st General Assembly, 1-32*)
 - 81-06 The denominational group insurance plan providing health, disability, and life coverage shall be mandatory for all ministers within member churches. (*Minutes of the 1st General Assembly, 1-36*)
 - 88-08 Assembly amends participatory requirements for group health insurance plan by requiring participation of all ministers on the rolls of presbyteries with the exception of:
 1. Missionaries laboring in cooperative agreements with mission agencies;
 2. Ministers laboring in institutional agencies providing their own group insurance plan;
 3. Ministers afforded group insurance coverage as part of retirement benefits from a previous employer;
 4. Ministers without call, and ministers laboring less than 20 hours in a place of ministry. (*Minutes of the 8th General Assembly, 8-24*)

For information about EPC benefits through BRI, see www.epc.org/benefits, email benefits@epc.org, or call 407-930-4267.

Clerk of Session _____ Date _____

Search Committee Chair _____ Date _____


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CHURCH INFORMATION FORM

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 Clerk of Session Douglas A Nasif Date 5/4/2024
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Search Committee Chair Lem Montgomery Date 5/3/2024
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