

Hopewell Presbyterian Pastor Position Description

The pastor is responsible for providing spiritual leadership, preaching and teaching God's Word, administering sacraments (e.g., baptism, Lord's Supper), and fostering a vibrant church community. The pastor will act as a servant-leader, shepherding the congregation through preaching, pastoral care, and administrative oversight, while aligning with the church's mission and values.

Key Responsibilities

1. Preaching and Teaching:

- Deliver biblically grounded sermons during worship services.
- Teach Bible studies, discipleship programs, and small groups to promote spiritual growth.
- Uphold sound Bible based doctrine and provide clear, relevant application of Scripture.

2. Pastoral Care:

- Offer counseling and spiritual guidance to congregants during personal, spiritual, or crisis situations (e.g., grief, marital issues).
- Visit the sick, hospitalized, or homebound members.
- Officiate ceremonies such as weddings, funerals, and baptisms.

3. Worship Leadership:

- Plan and lead worship services and collaboration with music.
- Administer sacraments

4. Discipleship and Community Building:

- Foster spiritual maturity through mentoring, small groups, and educational programs.
- Encourage congregational participation in mission, outreach, and fellowship activities.
- Build relationships within the local community to address needs and promote the church's mission.

5. Administration and Leadership:

- Collaborate with church Elders to set vision, goals, and strategic plans.
- Oversee church operations

- Manage church programs and ensure alignment with the church's mission.

6. Outreach and Evangelism.

- Lead community outreach initiatives to share the gospel and serve the unchurched.
- Represent the church in partnerships with local organizations

Qualifications

- **Spiritual:**

- A committed disciple of Jesus Christ with a clear calling to pastoral ministry.
- A lifestyle aligned with biblical qualifications for church leaders (1 Timothy 3:1-13; Titus 1:5-9).
- Passion for serving God and leading others in worship and faith.

- **Education:**

- Bachelor's degree in theology, religious studies, or related field (required).
- Master of Divinity (M.Div.) or equivalent from an accredited seminary (preferred).
- Ordination or eligibility for ordination within the EPC

- **Experience:**

- 3-5 years of pastoral or ministerial experience (preferred, but negotiable for associate roles).
- Proven skills in preaching, teaching, and pastoral care.

- **Skills:**

- Strong communication and public speaking abilities.
- Compassionate interpersonal skills for counseling and relationship-building.
- Organizational and leadership skills for church administration.
- Ability to work collaboratively with staff, volunteers, and community partners.

Working Conditions

- ****Hours****: Full-time or part-time, with flexible hours including evenings, weekends, and holidays. Pastors are often on call for emergencies.
- ****Location****: Primarily on-site at the church, with some hybrid flexibility for administrative tasks
- ****Compensation****:
 - Salary range: TBD
 - Benefits may include housing (parsonage or allowance), health insurance, retirement, continuing education, and paid leave.
- ****Accountability****: Reports to church leadership (e.g., elders, EPC Presbytery)

Preferred Traits

- A heart for shepherding and equipping the congregation for ministry.
- Commitment to personal spiritual growth and accountability.
- Ability to balance doctrinal fidelity with cultural relevance.
- Resilience to handle emotional and administrative challenges.

Application Requirements

- Resume or CV detailing education, experience, and ministry accomplishments.
- Statement of faith outlining personal beliefs and theological convictions.

- Cover letter expressing interest and sense of calling to the role.
- References (including pastoral or ministry-related contacts).
- Optional: Link to a recent sermon (video or audio).