



"Building authentic community in Christ."

Position Description – Associate Pastor (Legacy Site)

Position Title: Associate Pastor (Legacy Site)

Reports to: Lead Pastor

Classification: Full-Time, Associate Pastor, Ordained (40-50 hours per week)

Benefits: As indicated in the Staff Handbook

Purpose: The Associate Pastor (Legacy Site) will be responsible for the nurture and care of the Legacy congregation and will ensure alignment of all Legacy Site ministries to the overall mission, vision, values, and strategies of the church.

Responsibilities:

1. Communicate and implement the mission, vision, and values of Springhill Church as determined by the Session.
2. Moderate the Legacy Site leadership team monthly to implement goal setting, new initiatives, and strategies in accomplishing the mission of the church.
3. Serve as Legacy Pastor by leading and engaging in all worship services including Christmas, Easter, funerals, weddings, baptisms, communion, etc.
4. Oversee all aspects of Legacy site life including weekly Bible studies, quarterly outreach events, seasonal ministries, and intentional missional efforts.
5. Develop new opportunities for classes, groups, and other discipleship ministries.
6. In conjunction with Head of Staff, perform other pastoral care responsibilities – including home visits, hospital visits, marital counseling, bereavement care, etc.
7. Follow up with visitors, "fringe" attenders, and new members on a weekly basis.
8. In conjunction with Springhill Family Ministry staff, intentionally target all age groups including children's Sunday School, youth ministry opportunities, VBS, etc.
9. Regularly participate in Springhill staff and Session meetings.
10. Hold office hours from 9:00 am-4:00 pm, primarily at the Legacy Site.
11. Preach in rotation for all services and sites as scheduled (12 times per year).
12. Build relationships with members of the congregation and the neighboring community.
13. Other duties as assigned.

Profile: *The person best suited for this position will have the following qualifications:*

- A prayerful heart, and commitment to the Word of God lived out.
- Master of Divinity degree from an accredited, Reformed seminary.
- Commitment to the Reformed faith and to the polity of Evangelical Presbyterian Church.
- Ordination in the Evangelical Presbyterian Church.
- Proven giftedness in teaching, preaching, and administration.
- Excellent interpersonal and communication skills.
- Ability to work independently and as part of a team.
- Experience in a multi-site church environment or as a previous pastor in a rural/ small town setting.
- Experience in developing and implementing new ministries.
- Experience in church leadership and administration.
- Ability to work with a teachable heart, joyful spirit, flexibility, and unity.
- Contagious sense of humor, love for the Lord, and a fond love for His church.

Compensation: Competitive salary and benefits package, including health and dental insurance, retirement savings plan, and generous study leave/vacation.

**Bozeman, Montana is one of the fastest growing towns in the nation. As such, the search team recognizes the unique inflation of housing prices. The church is committed to flexible negotiation considering this challenge.*

Review: Ministry will be reviewed on an annual basis.

To Apply: Send an application letter and resume to jobsatspc@gmail.com, Attn: Brian Baker (Search Committee Chair).