



Position Description | Director of Kids Ministry

Reports to: Senior Pastor

Direct Reports: Kids Ministry Staff

Position Summary: The Director is responsible for an engaging, relational, and spiritually vibrant kids ministry. The Director will create a fun, welcoming environment for kids and families that connects them to Jesus and teaches them how to be his disciples.

Essential Responsibilities

- Invite, welcome, and engage kids and families.
- Function as a spiritual leader and coach to children and families - partnering with parents by communicating with them regularly to help their kids grow in their relationship with Jesus.
- Create a fun, welcoming environment for kids to belong and help them to find and follow Jesus.
- Provide spiritual and administrative leadership to the entire Kids Ministry program - including Sunday mornings, mid-week programs (Sprouts, Little Explorers, Kids Club), and events.
- Recruit, equip, and oversee kids ministry staff and volunteers.
- Schedule and oversee special programming for holiday events.
- Schedule childcare and Kids programming during key church programs.
- Maintain the church's compliance with child-related safety and security
- Work closely with the Kids Ministry Commission to develop goals, evaluate and improve programs, and develop the annual budget.
- Periodically attend Kids Ministry conferences, seminars and/or seminary classes for continuing education and personal spiritual development.
- Any other duties and responsibilities as assigned by the supervisor.

Job Requirements

- Must have an authentic, vibrant, and growing relationship with Jesus Christ.
- Must be in alignment with the theology and practice of the EPC (Evangelical Presbyterian Church)
- Spiritual maturity demonstrated by prayer, Bible knowledge, ability to teach the Bible, and lead kids in worship.
- A passion for: ministry to and with kids, leading volunteers, and partnering with families to help them know Jesus and grow in faith
- Experience in a ministry or school setting with administrative responsibilities; recruiting, training, and deploying multiple staff and volunteer teams; oversight of multiple programs
- A college degree in a related field (education, ministry, seminary) is preferred but not required.
- Excellent communication skills with kids, parents, and the church.

Work Schedule: Full-time, including Sundays, with evenings as needed for events/holidays.

Job Status: Full-time Exempt.

Compensation: Fair Oaks Church provides compensation commensurate with other churches with similar positions. We offer an annual salary range equivalent of \$52,000-\$71,000 as well as health (medical and dental), vacation, and study leave. Determination of placement in the salary range will include consideration of academic degrees, training, and experience.

Application process: Please submit a cover letter and resume to kidsminsearch@fopc.org