

CHILDREN'S MINISTRY DIRECTOR
GENERAL JOB DESCRIPTION

SCOPE OF POSITION: This full-time Children's Ministry Director is responsible for all aspects of spiritual growth and development of children ranging in age from infants through fifth grade.

What Success Looks Like: Under your leadership kids are excited to learn about Jesus and the parents are excited about what their kids are learning.

KEY CHARACTERISTICS:

- Driven first by a love for Jesus, children, families and living a life marked by the Gospel
- Gifted leadership and communication skills
- Highly relational (inviting, caring, and personable)
- Disciplined, innovative and creative
- Able to be highly engaging and energetic as a leader
- Ability to develop a team-oriented culture through training, and mentoring
- Experienced in leading ministries that reach 200+ children
- Able to manage workflows and details associated with Kid's Ministry and special events
- Committed to, and doctrinally aligned with, the church's Mission, Vision, Values

PRIMARY RESPONSIBILITIES:

- Oversee and Direct all Cornerstone Kids ministry environments including:
 - Sunday Nursery (Infant – 5 yrs old)
 - Sunday Elementary (K-5th)
 - Wednesday night Kingdom Seekers (Infant-5th)
 - Kids Buddy Program (special needs ministry)
- Function as both a director of children's ministry and the face of the ministry to kids and parents
- Collaborate with the Discipleship Pastor and Leadership Team to plan and facilitate special events
- Provide leadership to the Kid's Ministry Coordinators and volunteers via staff development
- Partner with Ministry Coordinators to evaluate the structure & design of program components and provide optimal programming for children
- Analyze, propose and implement a healthy and effective children's ministry and family events (VBS, camps, and outreach events)
- Discover ways to partner with Cornerstone Christian School's programming & families
- Recruit, hire, train & direct all Kid's Ministry positions from coordinators to volunteers
- Equip parents to be involved in the spiritual formation of their child
- Build a family culture that is continually attracting new kids and families
- Provide oversight to part-time children's ministry coordinators

OTHER RESPONSIBILITIES:

- Weekly check-ins and monthly meetings with children's ministry coordinators
- Oversee entire operational process for children ministry (approve staff hours and development)
- Develop a strategic plan in alignment with the overall church mission, vision, and core values
- Develop current staff allowing them to grow in their God-given potential
- Regularly communicate with parents
- Manage budget and plan events one year in advance

Benefits:

- Competitive salary based on education, experience, and proven track record
- Excellent benefit package including health, dental, vision, and retirement

Educational requirements:

- Bachelor's degree in education or children's ministry preferred. Experience in Children's Ministry leadership may replace educational requirements