

Director of Middle and High School Ministry Saxe Gotha Presbyterian Church

Job Description

Reports to: Senior Pastor

Classification: Full-time, Salaried with Benefits

Latest Update: 6/10/2025

Purpose:

To lead, disciple and equip students in grades 6-12 through Christ-centered relationships, biblical teaching and meaningful programs, while guiding and supporting adult and student leaders in the work of youth ministry.

Professional Qualifications:

- Undergraduate degree required, preference for a post-graduate youth ministry degree or Christian Education degree.
- Experience leading youth ministry in a church or similar setting.
- A personal, growing relationship with Jesus Christ and a clear calling to youth ministry.
- Strong knowledge of the Bible and the tenets of the Christian faith: ability to teach Biblical truths effectively.
- Energetic, creative, and compassionate spirit with strong leadership and relational skills.

Key Duties and Responsibilities:

- Provide spiritual leadership and oversight for the Middle and High School Ministry team.
- Plan and lead weekly programs including Sunday morning and Sunday night as well as retreats, mission trips, Bible studies, small groups, fellowship events, outreach events, fundraisers and special events that engage youth and encourage spiritual growth.
- Communicate clearly and effectively with youth, parents, staff and the congregations through speaking, teaching and promotional materials (including calendars, website and other media)
- Build intentional relationships with students in the church and in the community, fostering a welcoming environment for spiritual development.
- Develop and mentor student leaders who reflect Christ in their schools, homes, families, and communities.
- Equip and supervise adult leaders and interns, including training, support, and background check per church policy.
- Offer pastoral care, including counseling students and families as appropriate and making referrals when needed.
- Collaborate with church staff and ministry teams to support the broader mission of Saxe Gotha.
- Uphold professional and spiritual standards in all areas of leadership, communication and confidentiality.
- Speak and deliver messages and presentations to parents, youth and congregation.
- Pray for our youth and Christ's Church.
- Visit and call student members and adult leaders who are ill or hospitalized.
- Interact and be a leader present at ministry events and church-wide functions
- Plan and lead monthly leadership training meetings, attend related ministry meetings and more often if scheduled and generate monthly reports.
- Develop strategy and plans in conjunction with related ministry team.
- Work with the Youth Ministry team to recruit, train, and supervise ministry interns.
- Perform other duties as assigned.

Expectations:

- Adhere and subscribe to, as well as be willing to teach the Covenant Order of Evangelical Presbyterians' (ECO) Essential Tenets.
- Maintain a prayerful and Christ-centered approach to ministry.
- Fulfill approximately 40 hours or more per week, including evening and weekend commitments.
- Attend staff meetings, maintain office hours and submit regular ministry updates.
- Follow all church policies, including the "Youth First" policy and confidentiality protocols.
- Model servant leadership and Christlike character in all ministry relationships and interactions.
- Serves as a team player and exhibits professional behavior including appropriate dress which is business casual most days.

To apply for this position, please email a cover letter, your resume, and your philosophy of ministry to johnncarrollcarpenter@gmail.com