

NLD Job Description



Purpose of New Life: *To know Jesus and make Him known*

Core Values: *Focus on the Gospel, Expect Transformation, Live in Community, Live on Mission*

Name: TBD

Title: Children's Ministry Director

FSLA: Exempt

Reports: Children's Ministry Assistant, Special Needs Coordinator

Full-time

Date: 2.1.25

New Life Presbyterian Church is a PCA church of over 600 people in Dresher, PA, a suburb of Philadelphia. Please send your resume to staffing@newlifedresher.org with "Children's Ministry" in the subject line if you are interested in applying. Also, attach a two-minute video of yourself telling us why you think you'd be a good fit for this position (make it simple and shoot it on your phone!).

Objective

Provide Christ-centered, grace-oriented leadership and oversight for the Children's Ministries of New Life Presbyterian Church, fostering a nurturing and Gospel-focused environment where children (birth through 5th grade) are disciplined in the love and admonition of the Lord.

Key Responsibilities

Leadership & Vision

- Develop and communicate a vision for the Children's Ministry aligned with the church's mission.
- Set short- and long-term goals; oversee vision statements for ministry programs.
- Lead annual events (e.g., Kids In Motion Camp, Easter Egg Hunt, Trunk or Treat).
- Oversee the Special Needs Coordinator, Children's Ministry Assistant, and volunteers across various children's ministry programs.

Recruitment & Training

- Recruit, screen, and train leaders, teachers, and volunteers.
- Conduct regular planning and training meetings.
- Ensure volunteers comply with child protection policies.

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Program Oversight

- Select and oversee curriculum to support discipleship and evangelism.
- Equip teachers and supervise Sunday ministries for a welcoming, safe, and Christ-centered environment.
- Partner with the Special Needs Coordinator to implement inclusive programs.
- Support parent discipleship efforts alongside pastoral staff.

Administration

- Manage the Children's Ministry budget and promote programs through church communications.
- Organize children's events at New Life (e.g., Sunday School, Kids Clubs) and childcare.
- Participate in staff meetings and church-wide initiatives.
- Perform other duties as assigned to support the overall mission and goals of the Children's Ministry and church.

Professional & Spiritual Development

- Pursue ministry training and networking opportunities.
- Stay current with resources and best practices for children's ministry.

Requirements

Personal & Spiritual Qualifications

- A deep love for Jesus, His Church, and a passion for discipling the next generation.
- A shepherd's heart for children and families.
- Active membership in an evangelical church and willingness to join New Life within a year.
- Agreement with the Westminster Confession of Faith and commitment to spiritual growth and church life.

Professional Qualifications

- Proven experience in leading and teaching children's ministry.
- Strong leadership, organizational, and communication skills.
- Ability to recruit, train, and supervise volunteers and staff.
- Commitment to equipping lay leaders (Ephesians 4:12).
- Knowledge of child protection policies and best practices.

To Apply: Send your resume and a two-minute video explaining why you're a good fit to staffing@newlifedresher.org.